

IGT
EZ Pay Ticketing System
V1.3, V1.3.1, and V1.6.2
Suggested Trial Procedures

Meter Readings

Each drop day accounting or auditing personnel shall for all of the machines on line with the EZ Pay system:

1. Manually read and record the "vouchers in" meter and the "vouchers out" meter.
2. Perform the following reconciliations by machine:
 - a. Compare the change in the "vouchers in" meter to the Ticket Redemption Report (Paid by VGM).
 - b. Compare the change in the "vouchers in" meter to the Soft Count Report.
 - c. Compare the change in the "vouchers out" meter to the Ticket Issuance Report.

A spreadsheet should be created for each of the above reconciliations. Additional spreadsheets summarizing the variances noted in the reconciliations should also be created. Variances should be investigated and resolved.

NOTE: The meter readings should be performed at a time that will minimize any timing difference between the manual reading and the system-generated reports. All variances that do not wash due to timing must be investigated and documented for Board review.

EZ Pay Tickets and Reports

Each day accounting or auditing personnel shall:

1. For each session, foot the validated jackpot/cashout tickets and trace to the Session Closer Report and the Session Reconciliation Report.
2. Compare 5% of the jackpot/cashout tickets to the appropriate validation receipt. Documented follow-up is to be performed if any differences are noted.
3. Trace 5% of the validated jackpot/cashout tickets to the Ticket Audit Redemption Report to verify that the status and detail ticket information is correct.

4. Examine 5% of the jackpot/cashout tickets for completeness and regulation compliance.
5. Review all jackpot/cashout tickets on the Ticket Issuance Report for continuous sequencing by machine. Documented follow-up is to be performed if any sequence errors are found.
6. Review all voids for propriety and regulation compliance. Ensure that all void tickets appear on the Void Ticket Report.
7. Review the Audit Report on a daily basis for propriety of transactions or unusual occurrences.
8. Review any adjustments on the Session Reconciliation Report for propriety. This must be performed by an individual independent of the transaction.
9. Review the Ticket Liability Report for the proper handling of unredeemed tickets.
10. When tickets begin expiring, examine the Expired Ticket Report to ensure that the date of the ticket falls within the configured time limitations. The maximum allowable limitation is sixty days.
11. On a sample basis foot the system generated reports to verify the clerical accuracy of the reports.

Soft Count

1. The count of the EZ Pay tickets must be performed in the count room in compliance with currency acceptor drop and count standards.
2. Manually count the number of vouchers removed from the currency acceptor drop box for 5% of the slot machines on-line with the EZ Pay system and trace to the Soft Count Report. Accounting or auditing personnel shall subsequently compare the Soft Count Report to the Soft Count Verification Report and follow-up on any unusual variances.
3. Trace totals from the manual count, by machine, to the voucher ticket counter reports. Document any variances for accounting review.

